

	s.	d.
Two-wheel cart or wagon, each	2	6
Pianos or harmoniums, each	5	0
Tubs or buckets, loose, each	0	1
Chairs, if loose, each	0	1
Whale oil, per ton	2	6
Iron tanks, each	2	6
Lime, per bushel	0	1
Slates, per 1,000	3	6
Posts and rails, per 100	2	6
Shingles, per 1,000	2	6
Palings, per 100	0	6
Bricks, per 100	0	3

Dated the eighteenth day of April, 1877.

J. D. ORMOND,
Minister for Public Works.

*Rules and Regulations for the Conduct of the Traffic,
and for the Guidance of the Officers and Men in
the service of the New Zealand Railway Depart-
ment.*

IN accordance with an Order in Council made the 17th day of April, 1877, the following Rules and Regulations are declared to be made for the conduct of the traffic and for the guidance and observance of the officers and men employed on the New Zealand Railways, in substitution of all previous issues.

JOHN CARRUTHERS,
Engineer-in-Chief.

Dated 18th day of April, 1877.

RULES AND REGULATIONS.

1. This Book is the property of the New Zealand Government, and must be delivered up by the holder on his leaving their service.

2. Every Station Clerk, Goods Clerk, Booking Clerk, Engineman, Fireman, Guard, Brakesman, Switchman, Policeman, Signalman, Gateman, Ganger, Platelayer, and Foreman, or any person temporarily employed in any or either of the above capacities, is to be supplied with, and shall have with him on duty, and produce when required, a copy of these Rules and Regulations, and a Time Table of the Trains.

3. Although the Rules and Regulations given hereafter, under different heads, are made specially for the observance of the Servants employed in doing the work required by such Rules and Regulations, yet every Servant must make himself thoroughly acquainted with the whole of them; and every Servant will be held responsible for a knowledge of, and compliance with, the whole.

4. Each Servant is to devote himself *exclusively* to the Government service, attending during the regulated hours of the day, and residing wherever he may be required. He is to obey promptly all instructions he may receive from persons placed in authority over him, and conform to all the Regulations of the Department.

5. He will be liable to *immediate dismissal* for disobedience of orders, negligence, misconduct, or incompetency.

6. The pay of all Officers and Servants will be stopped from the moment of their being suspended, and the pay will not be allowed except in the event of entire acquittal of the charge for which the person was suspended.

7. No instance of intoxication on duty will ever be overlooked; such an offence will render the party committing it liable to instant dismissal, and punishment by a Magistrate. The Servants are forbidden to take, or have in their possession, spirits or liquors, when on duty.

8. Any Servant using improper language, or cursing and swearing, while on duty, or committing any

act of rudeness or incivility to passengers, or receiving any gratuity from the public, will be liable to fine or dismissal.

9. Every Servant receiving uniform must appear on duty clean and neat, and, if any article provided by the Government shall have been improperly used or damaged, such Servant will be required to make it good.

10. No Servant is allowed, under any circumstances, to absent himself from his duty without permission of his Superior Officer. In case of sickness, a doctor's certificate must be sent to his immediate Superior Officer, who will then send it to the Chief of the Department under which he is employed.

11. No Servant is allowed to quit the Railway Service without giving four weeks' previous notice. And, in case he quits without such notice, all pay then due to him shall be forfeited. He will likewise be held liable for any loss, damage, inconvenience, or expense which may be occasioned by his leaving without giving such notice. On leaving the Service, he must deliver up his uniform and other property of the Government.

12. Application for leave of absence must be made, in writing, to the Manager, countersigned by the Officer under whose immediate orders the applicant is employed.

13. The Government reserve the right to deduct from the pay of their Servants such sums as may be imposed as Fines for neglect of duty, and for Rent when the Servant is a tenant of the Government.

14. Every person, on joining the Service, must become a member of the Benefit Society, should such a Society be formed.

15. Should any Servant think himself aggrieved at any time, he may memorialize the Minister for Public Works; but in such cases the memorial *must be sent through the Manager*, who will forward it through the proper channel. Any Officer or Servant who has cause to complain of or make report against his Superior shall make the complaint within seven days after the occurrence of the matter so reported by him, otherwise such report will be regarded as the result of malice, and not from a conscientious desire to advance the interests of the public service.

16. Free Passes may be given to Workmen and others travelling solely on Railway business, by the Chief Officer or head man of the Department to which they belong.

17. Every person employed on the Railway will (as far as practicable) have his ordinary specific duties assigned to him; but the Government retain the right to assign to such person the performance of *any other duties* which the business of the Department may render necessary.

18. Should any casualty unfortunately occur to a Passenger, either from his own want of caution or otherwise, the names and addresses of Passengers or other persons who may witness the occurrence are if possible to be procured for after reference if required.

19. No Servant is allowed to convert to his own use any article, the property of the Railway Department, and the fact of the article appearing to be waste or useless will not form any excuse for its private appropriation. Every Servant will be expected to inform his Superior Officer *immediately* of any property which he may observe exposed and liable to loss or waste, and to deliver up to him any found property.

20. Officers or Servants of the Railway Department are not to take legal proceedings on behalf of the Government, nor show any document or book to persons not connected with the Railway Department, nor deal with any communication on a subject for which they have no precedent, or with doubtful