

SCHEDULE.

FORM A.

FORM OF APPLICATION TO BE EXAMINED.

To be filled up by the Candidate himself.

Class of Examination (Junior or Senior, or both)	...	...	...	...
Christian Name and Surname (<i>in full</i>)	...	...	...	...
Address to which the result of the Examination is to be sent	...	...	...	...
Date of birth	...	...	...	...
Age last birthday	...	...	...	...
Place of birth	...	...	...	...
Father's Name	...	...	...	...
" Residence	...	...	...	...
" Profession or Trade	...	...	...	...
(<i>If deceased, give last residence, &c.</i>)	...	...	...	...
School or Schools at which educated, with length of stay at each	...	...	...	...
Age on finally quitting School	...	...	...	...
Employment since quitting School	...	...	...	...
<i>(Full particulars should be given under this head of your Employers' names, addresses, and business, your position and salary, length of stay, and cause of leaving each situation.)</i>				
Are you a candidate for employment in the Civil Service?	...	...	...	...
Latin authors, and optional subjects selected in Senior Examination	...	...	...	...
Usual signature, and date	...	...	...	...

FORM B.

JUNIOR EXAMINATION.

We hereby certify that, on the day of , 187 , was duly examined according to the provisions of "The Civil Service Act, 1866," and that he has passed his Junior Examination, qualifying him for an appointment in the Civil Service of the colony.

Dated at Wellington, this day of , 187 .

Chairman of the Board of Examiners.
Secretary.

FORM C.

SENIOR EXAMINATION.

We hereby certify that, on the day of , 187 , was duly examined according to the provisions of "The Civil Service Act, 1866," and that he has passed his Senior Examination, qualifying him for promotion in the Civil Service of the colony.

In the First Class of Merit for
In the Second Class of Merit for
In the Third Class of Merit for

Dated at Wellington, this day of , 187 .

Chairman of the Board of Examiners.
Secretary.

N.B.—No particular text-books are prescribed; the following are suggested as useful, but the Board of Examiners do not bind themselves to their use exclusively:—

English Grammar—Morell's or Cornwall's
Arithmetic } Colenso's or Barnard Smith's.
Algebra }
Euclid—Potts', Cambridge.
English History—Dr. Smith's smaller.
Geography—Hughes'.
Shorthand—Pitman's
Book-keeping—Chambers'.

INSTRUCTIONS TO SUPERVISORS.

1. In the accompanying "Instructions to Candidates," fill in the place at which you intend to hold the examination; then forward the Instructions to the Candidates.
2. Place the Candidates in the Examination Room in such positions that they cannot look over each other's papers, or be out of your sight.
3. Supply each Candidate with unruled foolscap, pens and ink, and letter-fasteners for binding together the different sheets of his paper.
4. Inform the Candidates that strict attention to the "Instructions" is required.
5. Read the following rule out distinctly to them: "Any Candidate copying from the papers of another, or permitting his own papers to be copied, or receiving or giving assistance of any description, will be forthwith dismissed from the Examination Room, and will not be allowed to offer himself again as a Candidate for examination." If necessary act upon it, and report to the Board.
6. Each paper of questions is to be given out on the day and at the hour specified in the Time Table forwarded with them; and no packet of examination paper is on any account to be opened before the time appointed, when the seal is to be broken and the packet opened in the presence of the Candidates.
7. Read the paper headed "Dictation Exercise," at first,—so that the Candidates may gather its general purport: a second time, slowly—that they may have ample time to write it down: a third time—that they may have an opportunity of correcting and punctuating what they have written.