

satisfactory to them, and that it is not desirable to make any change. For my own part, I have no suggestions to offer on this subject.

I have, &c.,
HENRY G. CLARK,
Commissioner of Crown Lands.

The Under Secretary for Crown Lands, Wellington.

NELSON.

(Memorandum.)

Crown Lands Office, Nelson, 15th July, 1879.

I AM not prepared to suggest any better method of management and disposal of education reserves than that now provided by "The Education Reserves Act, 1877."

ALFRED GREENFIELD,
Commissioner.

The Under Secretary for Crown Lands, Wellington.

CANTERBURY.

(Memorandum.)

Crown Lands Office, Christchurch, 21st July, 1879.

IN explanation of the mode of management of the education reserves by the School Commissioners, Canterbury, I enclose copy of the rules adopted by the Board for the conduct of its business, and of the conditions of the appointment of the Steward, and the definition of his duties.

The salary paid to the Steward, to include travelling expenses, is £600 per annum. He is the only salaried officer. The member of the Board of Commissioners who represents the South Canterbury Education Board is paid £3 3s. travelling expenses for each attendance at Christchurch.

All lettings of reserves are made by public tender, with one month's notice, as provided by section 14 of "The Education Reserves Act, 1877."

I hold the offices both of Chairman and Treasurer, and do what would be the duties of Secretary if there were one.

The present mode of management meets all requirements, and I am unable to suggest any improvement of it, provided that the offices of Chairman and Treasurer, or at least the former, are always held by some Government officer, whose duties lie in his office, and who is willing to do the routine work attaching to them.

The Under Secretary for Crown Lands.

JOHN MARSHMAN,
Commissioner of Crown Lands.

Rules.

1. The ordinary meetings of the Board shall be held at Christchurch on the second Tuesday in each month at 2 o'clock.

2. Special meetings may be called either by the Chairman or any two Commissioners by not less than seven days' notice given in writing to each member of the Board, or posted to his address.

3. In the absence of the Chairman from any meeting some member selected by those present shall preside thereat.

4. At all meetings of the Board three Commissioners shall form a quorum.

5. All questions coming before the Board shall be decided by a majority of the votes of the Commissioners present, and the Chairman shall have, in addition to a deliberative vote, a casting vote, in the event of the votes being equally divided. Any member dissenting from the opinion of the majority may require that his dissent, and his reasons therefor, be recorded on the minutes of the Board.

6. All business connected with the letting and occupation of lands shall be transacted at the Board, and the routine business by the Chairman, subject to such instructions as may be given by the Board.

7. One of the members of the Board shall be appointed the Treasurer of the Board.

8. All moneys received on account of the Board shall be paid to the account of "The School Commissioners" at the Bank appointed for that purpose; and all payments shall, after being sanctioned by the Board, be made by cheque, signed by the Treasurer and one of the Commissioners.

9. The Board shall keep a record of its proceedings and of all business transacted by it.

Conditions of Appointment and Definition of the Duties of the Steward of Education Reserves in the Canterbury District which are vested in the School Commissioners.

THE engagement of the Steward to be at an agreed rate of salary per annum, to include travelling expenses, and to be terminable at the end of any month by notice in writing, signed by the Chairman on behalf of the Board, given three months previously.

The Steward will not be permitted to accept other engagements or business, and will be required to devote himself exclusively to the business of the Board.

He will take instructions from the Board, and for this purpose must be in attendance at every ordinary monthly meeting, and at any special meeting at which his attendance is requested.

He will be required to advise the Board in respect to the letting and occupation of the lands with which they are concerned, the terms and conditions which should be made with intending tenants, and, generally, all other matters upon which his opinion may be requested.

He will be required also to supply the solicitor with a description for the lease of any lands that may be about to be leased.

It will be his duty to see that lessees or occupiers of lands observe and perform the covenants and conditions contained on their part in their respective leases or agreements, and to report immediately