

1886.
NEW ZEALAND.

PRINTING AND STATIONERY DEPARTMENT

(ANNUAL REPORT ON).

Presented to both Houses of the General Assembly by Command of His Excellency.

SIR,—

Government Printing Department,
Wellington, 25th June, 1886.

I have the honour to submit the following report on the operations of the Printing and Stationery Department for the year 1885 :—

DEPARTMENTAL RETURNS.

The usual balance-sheet and departmental returns for 1885 have been prepared and will be found appended to this report. I am glad to be able to show a profit to credit of colony of £6,788 10s. 4d., notwithstanding the fact that during the past year a large portion of the work, such as the reprint of *Hansard*, was of an exceptionally solid and unremunerative character.

The return of the number of employés during each month of the year shows a more equable result as compared with former years. The difference between the minimum and maximum number was 38, while in the previous year it was 54. The monthly average was 137, as against 129 for the previous year.

MACHINERY, ETC.

During the past year steps have been taken to replace some of the machines in use by others of a more modern type and likely to prove more suitable to our requirements. The large four-feeder machine has been disposed of at a satisfactory advance on the price originally paid for it, and, on the arrival of the new machines ordered, I propose disposing of two others, one of which has been in constant use for the last twenty years. These old machines have recently undergone some costly repairs, but I consider it inadvisable to continue expending money upon them as the amount could be much more satisfactorily invested in the purchase of new machinery. The machines under order are being obtained from Messrs. Dawson and Son, London, and may be expected to arrive in Wellington by the next direct steamer. The order comprises two double-royal, one double-demy, and one demy Wharfedale printing machines; one foolscap folio Arab platen machine, and one of Dawson's self-clamp cutting machines.

Additional ruling and wire book-sewing machines and hydraulic presses are wanted for the binding-room, but cannot be obtained until accommodation is provided for them in the new office.

HANSARD.

The number of subscribers during 1885 was 720, being less by about one-half than that for 1884. As I have previously pointed out, the large free issue made by members, and to all newspapers, public libraries, and local bodies, deters many from subscribing who would otherwise pay the small fee demanded.

Steady progress has been made in the printing of the early debates from 1854 to 1866, which are reprinted from the newspaper reports of the period. The debates will occupy five volumes in all, four of which are printed, containing the proceedings up to the end of 1863. The last volume will embrace the years 1864–66, and will, I trust, be ready for issue during next recess.

TELEGRAPH FORMS.

Tenders were invited during last year, both in London and in this colony, for the printing of sixteen millions of telegraph forms; in response to which five tenders were received from London and nine from New Zealand firms. I am glad to be able to state that the tender from this department was accepted, being the lowest by £94 15s. 2d. The order has been duly completed, and I have the satisfaction of stating that, while the work was performed in the colony instead of in London as hitherto, the actual cost of production was well within my estimate. Arrangements have been made for executing an order for another sixteen millions of forms on the same terms for the coming year.

THE STEREOTYPE BRANCH.

The number of stereotype plates produced last year was 1,242, and of electrotypes 660. A considerable amount of leads of various sizes were also cast for the use of the office. The number of rubber stamps manufactured in this branch for the various departments of the Government was 221.

The railway-ticket printing for all Government lines, which is performed in this department, shows an increase over last year. The numbers were: Railway tickets, 2,425,240; season tickets, 10,517; flag-station tickets, 63,400; lost-luggage tickets, 35,000; weighbridge tickets, 19,000. The printing of the railway tickets required 11,701 separate alterations, being an average of one alteration to every 207 tickets. The number of stations for which tickets have to be printed is 578.

The manufacture of electrotypes for postage and beer-duty stamps is carried on in this branch. During the past year two new plates of postage and one of beer-duty stamps have been executed.

A set of designs for postage stamps for Tonga and Samoa are now being engraved by Mr. Bock, of Wellington, from which electrotypes will be prepared in this department.

STATIONERY STORE.

The number of requisitions received and complied with during the past year was 11,779, or at the rate of 37 per day. The number of separate items in the requisitions was 60,668.

The receipts from the sale of official publications amounted to £1,689 3s. 10d. The quantity of waste paper shipped during the year was 51 tons, representing in value £127 10s. The Dunedin paper-mill takes all I can supply at 50s. per ton.

I have, &c.,

GEORGE DIDSBURY,

Government Printer.

The Hon. the Colonial Secretary.

**PROFIT AND LOSS ACCOUNT OF THE GOVERNMENT PRINTING OFFICE FOR THE
YEAR ENDING 31st DECEMBER, 1885.**

1.—THE COLONY OF NEW ZEALAND ON ACCOUNT OF THE GOVERNMENT PRINTING OFFICE.

Dr.	£	s.	d.	Cr.	£	s.	d.
To Value of work done	24,575	14	4	By Value of stock, &c., 31st Dec., 1885 ..	12,292	8	0
Cash received, viz.:—				Cash paid for salaries and overtime ..	18,029	12	10
Advertisements	241	16	11	Working expenses	857	7	1
Gazette subscriptions	106	12	6	Ground-rent	165	0	0
Miscellaneous	499	17	4	Interest on plant and buildings ..	614	12	4
Official publications	1,689	3	10	Value of printing and binding materials used	555	15	2
Land Transfer and gold-mining adver- tisements	213	9	9	Profit and loss	6,788	10	4
Value of repairs, articles made, &c., by office engineer	212	6	0				
Value of rubber-stamps, electros, &c., for other departments	86	9	5				
Balance	11,677	15	8				
	<u>£39,303</u>	<u>5</u>	<u>9</u>		<u>£39,303</u>	<u>5</u>	<u>9</u>
				Balance	11,677	15	8

2.—STOCK AND BUILDINGS ACCOUNT.

Dr.	£	s.	d.	Cr.	£	s.	d.
To Value of stock and buildings, 31st December, 1884	12,693	4	0	By Value of stock, 31st December ..	11,677	15	8
Additions during year	74	4	0	Depreciation carried to Profit and Loss ..	614	12	4
	12,767	8	0				
Less proceeds of machine sold	475	0	0				
	<u>£12,292</u>	<u>8</u>	<u>0</u>		<u>£12,292</u>	<u>8</u>	<u>0</u>
Value of stock brought down	11,677	15	8				

3.—SALARIES ACCOUNT.

Dr.	£	s.	d.	Cr.	£	s.	d.
To Wages—permanent hands	6,823	0	1	By Transfer to Profit and Loss Account ..	18,029	12	10
„ extra hands	9,766	11	11				
Overtime	1,348	14	2				
Moiety of night-watchman's salary ..	91	6	8				
	<u>£18,029</u>	<u>12</u>	<u>10</u>		<u>£18,029</u>	<u>12</u>	<u>10</u>

4.—WORKING EXPENSES ACCOUNT.

Dr.	£	s.	d.	Cr.	£	s.	d.
To Fuel	46	9	5	By Transfer to Profit and Loss Account ..	857	7	1
Gas	464	15	6				
Miscellaneous	346	2	2				
	<u>£857</u>	<u>7</u>	<u>1</u>		<u>£857</u>	<u>7</u>	<u>1</u>

5.—PRINTING AND BINDING ACCOUNT.

Dr.	£	s.	d.	Cr.	£	s.	d.
To Value of binding materials, ink, &c., including freight and other charges ..	555	15	2	By Value of work done and cash received ..	27,625	10	1
Balance to Profit and Loss Account ..	27,069	14	11				
	<u>£27,625</u>	<u>10</u>	<u>1</u>		<u>£27,625</u>	<u>10</u>	<u>1</u>

6.—PROFIT AND LOSS ACCOUNT.

Dr.	£	s.	d.	Cr.	£	s.	d.
To Depreciation on stock and buildings ..	614	12	4	By Balance of Printing and Binding Ac- count	27,069	14	11
Salaries and overtime	18,029	12	10				
Working expenses	857	7	1				
Ground-rent	165	0	0				
Interest on plant and buildings	614	12	4				
Profit to credit of colony	6,788	10	4				
	<u>£27,069</u>	<u>14</u>	<u>11</u>		<u>£27,069</u>	<u>14</u>	<u>11</u>

17th June, 1886.

SAMUEL COSTALL, Accountant.

RETURN of the VALUE of PRINTING and BINDING executed at the GOVERNMENT PRINTING
DEPARTMENT during the Year ending 31st December, 1885.

Department.	Printing.				Binding.	Totals.
	Number of Copies.	Number of Pages.	Authors' Corrections.	Value.		
			Hours.	£ s. d.	£ s. d.	£ s. d.
Audit	12,253	23	2	14 12 9	13 17 6	28 10 3
Colonial Secretary—						
<i>Gazette</i>	579,310	1,612	296	2,323 5 9	430 16 0	2,754 1 9
Stock	43,610	16	..	21 17 0	22 4 5	44 1 5
Miscellaneous	49,292	158	20	53 4 9	13 1 1	71 5 10
Constabulary	62,800	250	5	369 5 3	81 10 3	450 15 6
Customs	143,520	46	15	70 4 3	203 13 9	273 18 0
Marine	16,737	87	2	40 8 0	4 5 6	44 13 6
Crown Lands	64,850	275	4	122 16 6	102 12 3	225 8 9
Crown Law	..	..	..	..	13 19 6	13 19 6
Defence	47,121	68	4	37 11 9	10 7 9	47 19 6
Education	116,205	328	107	171 16 0	117 6 6	289 2 6
General Assembly—						
House of Representatives—						
Order Paper	60,622	416	61	290 6 0	17 13 10	307 19 10
Papers	260,104	2,902	1,297	3,075 4 3	498 2 11	3,573 7 2
Journals	300	468	153	326 18 0	27 5 9	354 3 9
Miscellaneous	27,389	128	5	41 8 6	32 11 6	74 0 0
Legislative Council—						
Order Paper	18,240	141	14	105 0 6	4 0 11	109 1 5
Journals and Appendix	11,650	438	84	282 18 6	29 5 10	312 4 4
Miscellaneous	3,837	80	12	18 15 6	11 11 3	30 6 9
Joint Account	315,417	684	120	379 2 0	133 4 6	512 6 6
Bills	117,966	1,505	2,342	1,175 12 11	101 19 9	1,277 12 8
<i>Hansard</i>	193,266	3,666	3,866	3,609 16 3	847 14 1	4,457 10 4
Statutes	61,397	618	..	552 14 10	587 15 6	1,140 10 4
Geological	20,023	325	98	124 5 0	87 3 0	211 8 0
Goldfields	23,433	131	9	33 5 9	24 6 3	57 12 0
Governor's Establishment	1,282	18	..	4 0 0	13 2 0	17 2 0
Insurance	403,505	117	57	80 17 6	38 5 9	119 3 3
Justice	216,954	107	3	101 7 6	50 19 9	152 7 3
Bankruptcy	38,720	9	..	12 2 6	10 13 6	22 16 0
Land Transfer	56,125	30	..	43 0 0	108 18 9	151 18 9
Lunatic Asylums and Hospitals	77,530	53	20	54 2 0	11 11 0	65 13 0
Miscellaneous	382,188	612	72	282 0 0	44 6 6	326 6 6
Native	275,966	467	88	504 7 10	208 10 6	712 18 4
Post and Telegraph	3,392,620	1,306	173	1,482 16 10	368 4 0	1,851 0 10
Money Order and Savings Banks	1,152,807	239	..	343 16 3	170 6 0	514 2 3
Printing	47,684	53	..	21 5 9	19 18 6	41 4 3
Prisons	8,050	33	2	14 15 8	24 5 0	39 0 8
Property-tax	468,496	155	26	211 12 3	426 17 3	638 9 6
Public Trustee	19,290	7	3	7 6 6	3 10 6	10 17 0
Public Works	165,022	567	247	371 6 6	314 2 0	685 8 6
Railways	245,539	211	199	280 10 8	178 5 3	458 15 11
Registrar-General	374,546	328	112	805 9 6	48 6 6	853 16 0
Stamp	121,058	36	8	74 1 6	27 14 0	101 15 6
Stationery Store	41,172	17	..	15 19 6	560 9 5	576 8 11
Survey	21,081	54	1	34 10 6	70 0 10	104 11 4
Treasury	510,907	136	9	185 11 6	284 7 6	469 19 0
Totals	10,269,434	18,920	9,536	18,176 10 3	6,399 4 1	24,575 14 4

RETURN of the NUMBER and CLASSIFICATION of the EMPLOYÉS in the GOVERNMENT PRINTING
OFFICE during the Year ending 31st December, 1885.

	January.	February.	March.	April.	May.	June.	July.	August.	September.	October.	November.	December.
Overseers	3	3	3	3	3	3	3	3	3	3	3	3
Readers	3	3	3	4	4	5	5	5	5	4	4	4
Compositors	32	36	41	45	55	51	62	59	51	45	47	46
Machinists, pressmen, paper-wetters, cutters, and engineer	7	8	8	8	8	8	8	8	8	8	8	8
Bookbinders, including one overseer	10	10	11	11	11	11	11	11	11	12	12	12
Females in Binding Branch	20	20	20	21	22	22	22	22	22	21	22	22
Apprentices, machine and errand boys	33	31	33	32	35	37	35	35	40	37	37	40
Assistants	6	6	6	6	6	6	6	6	6	6	6	6
Stereotypers	1	1	1	1	1	1	1	1	1	1	1	1
Totals	115	118	126	131	145	144	153	150	147	137	140	142

RETURN showing the QUANTITY and VALUE of PAPER, ENVELOPES, &c., issued to the GOVERNMENT PRINTING OFFICE during the Year 1885.

Quantity.	Description.	Amount.	Quantity.	Description.	Amount.
R. q.		£ s. d.	R. q.		£ s. d.
9 0	Hand-made post folio	14 13 6	10 0	Cartridge, double demy, glazed, buff	14 5 0
115 10	Double post folio, cream wove, 48lb.	137 18 3	10 0	Double imperial, brown	12 1 6
40 0	Double post folio (money orders), 48lb.	18 0 0	31 0	Demy blotting-paper	30 0 0
63 12	8vo. note, large, 4½lb.	8 16 6		Total paper	5,546 19 7
15 5	4to. letter, 10lb.	4 4 6		Envelopes—	
	Foolscap—		1,200	15in. x 10in.	6 8 0
10 5	Cream laid, 14½lb.	4 3 8	31,000	Demy, cream wove	23 10 3
10 12	" 18lb.	5 6 6	81,000	Foolscap, cream laid	45 11 3
122 0	" hand-made, 18lb.	136 13 0	91,000	No. 7, cream laid	29 11 6
252 0	Buff double	107 2 2	23,000	Buff, glazed, foolscap	11 11 11
3,779 10	Yellow wove double	1,669 0 6	8,000	" note	2 8 0
1,172 0	Blue wove double	644 12 0		Cards—	
26 0	Coloured double, 26lb.	14 6 0	7,000	Double small	2 9 0
497 0	Coloured wove double	341 13 9	10,000	" large	5 1 8
	Demy—			Sundry items	2 5 6
67 0	Coloured	43 11 0		Total envelopes, &c.	128 17 1
120 10	Blue laid	91 10 0			
351 0	Yellow wove double	206 4 3	7,111	Parchments, 118 rolls	523 1 6
118 0	Hand-made	166 4 0	5,728	Pasteboards	35 10 0
385 0	Toned double	346 10 0		Total parchments, &c.	558 11 6
	Royal—			Summary—	
2,203 0	Yellow wove, printing	1,019 14 6		Paper	5,546 19 7
120 0	Coloured	68 2 6		Envelopes, &c.	128 17 1
12 10	Hand-made	26 17 6		Parchments, &c.	558 11 6
59 0	" superfine	187 6 6		Total	6,234 8 2
18 10	Imitation hand-made	31 18 0			
5 0	" " superfine	6 16 8			
9 10	Medium, hand-made	17 16 3			
	Imperial—				
26 10	Hand-made	113 19 0			
3 10	Imitation hand-made	9 8 3			
44 0	Cartridge, 60lb.	48 8 0			

NUMBER of VOUCHERS EXAMINED, AMOUNT of DEDUCTIONS made, and the TOTAL AMOUNT PASSED for PAYMENT during 1885.

Period.	Number.	Deductions.	Amount passed.
		£ s. d.	£ s. d.
Examined during the month of January	431	79 8 8	2,219 7 1
" " February	283	10 17 9	816 16 1
" " March	454	2 17 9	1,110 11 7
" " April	397	3 2 5	901 11 5
" " May	432	5 10 11	1,454 1 1
" " June	201	2 6 6	740 11 2
" " July	367	5 12 6	1,125 16 1
" " August	604	8 8 11	1,657 9 10
" " September	487	7 8 6	1,340 8 5
" " October	294	17 3 10	930 15 2
" " November	400	27 17 7	845 1 5
" " December	226	14 16 7	1,275 11 6
Totals	4,576	185 11 11	14,418 0 10

RETURN of the VALUE of PRINTING and BINDING executed at the LYTTLETON GAOL during the Year ended 31st December, 1885.

Department.	Number of Copies.	Number of Jobs.	Value.
			£ s. d.
Government Printing Department	1,160,479	403	581 16 0
Prisons Department	43,686	95	184 10 6
	1,204,165	498	716 6 6

[Approximate Cost of Paper.—Preparation, nil; printing (1,375 copies), £5 14s. 6d.]

By Authority: GEORGE DIDSBURY, Government Printer, Wellington.—1886.

