

4. In the months of January and July of every year there shall be forwarded to the Registrar of Friendly Societies, Wellington, by every industrial association, a list of the industrial unions constituting such association, and by every industrial union a list of the members of such union.

5. Such lists shall be made up to the first day of the month in which they are to be forwarded as aforesaid, and shall be verified by the statutory declaration of the president or chairman of the association or union forwarding them.

6. Such statutory declaration may be in the form numbered 3 in the Schedule hereto.

Industrial Agreements.

7. The Clerk of Awards in each district, being a Deputy Registrar of the Supreme Court, shall keep in his office (being the same office as the Supreme Court office wherein he is Deputy Registrar) a register of all industrial agreements, duplicates whereof are filed in the office of the Supreme Court in that district. Such duplicates shall be numbered consecutively in the order in which they are filed, and the register shall set forth the date of the agreement, and of the filing thereof, the names of the parties thereto, and of every employer who, in the prescribed manner, signifies concurrence therein.

8. Such concurrence as aforesaid may be signified by filing in the same office as that in which the industrial agreement is filed a notice in the form numbered 4 in the Schedule hereto, and every notice of concurrence shall bear the same number as the industrial agreement to which it relates.

9. Before permitting the duplicate of an industrial agreement (if other than a duplicate original) to be filed, the Clerk of Awards (hereinafter called "the Clerk") shall satisfy himself that such duplicate is a true copy of the original agreement whereof it purports to be the duplicate, and for that purpose he may require the production of such original agreement.

Boards of Conciliation.

10. Nomination-papers, consent-papers, and voting-papers for the purpose of election of members of the Board of Conciliation (hereinafter called "the Board") may be in the forms numbered respectively 5, 6, and 7 in the Schedule hereto.

11. At any such election as aforesaid an industrial union may distribute its votes at pleasure amongst all the candidates to be elected by its division. Thus, if there be two candidates to be elected by the industrial unions of workmen in a given district, a union of workmen may give two votes to one candidate and none to the other.

12. The successor to a member of the Board shall be elected by the division of unions which elected such member.

13. For the purpose of electing the Chairman of the Board, the members present at the meeting called for the purpose shall select to preside at that meeting one of their number, who shall have a deliberative but no casting vote. Nominations of qualified persons shall then be received from members. If there be only one person nominated, he shall be declared elected as Chairman.

14. If there be more such nominations than one, the person receiving an absolute majority of votes of the members present shall be elected. To that end the names of all the persons so nominated shall be written on a list and submitted to the vote. The name of the person receiving the smallest number of votes shall be struck out, and the remaining names shall be again submitted to the vote. This process is to be repeated until there remains only one person on the list, and he shall be the elected Chairman.

15. In the event of two such persons remaining on the list with an equal number of votes, and neither of them being able to obtain an absolute majority, then, when all reasonable attempts to secure an absolute majority have failed, the members of the Board shall be deemed to have refused to elect a Chairman, and the Governor shall appoint one.

Industrial Disputes.

16. Applications for the reference of an industrial dispute for settlement to the Board (hereinafter called "a Reference") may be in the form numbered 8 in the Schedule hereto.

17. When lodging a Reference with the Clerk, the applicant shall also lodge as many copies thereof as there are other parties to the dispute. The applicant shall file the original, and the Clerk shall indorse on each copy a memorandum signed by him, setting forth the fact and date of the filing of the original, and shall then forthwith post one such copy by registered letter, addressed to each of the said other parties to the dispute.

18. All references shall be numbered consecutively in the order in which they are filed, and the Clerk shall keep a register thereof, setting forth the number of the Reference and the date of the filing thereof, together with the name of the applicant and of the other parties to the Reference.

19. All documents subsequently filed, lodged, or issued in the matter of the Reference shall bear the same number as the Reference to which they relate, and shall be intitled in the form numbered 9 in the Schedule hereto.

20. The Clerk shall convene a meeting of the Board by posting to each member a notice in the form numbered 10 in the Schedule hereto.

21. The date of such meeting shall be not sooner than seven nor later than fourteen days after the day on which the notice convening the same is posted, and the notice shall be posted within three days after the filing of the Reference.

22. The Clerk shall post by registered letter, addressed to each party to the Reference, a notice of the day, hour, and place of such meeting.

23. Such notice shall be in the form numbered 11 in the Schedule hereto, and shall be posted at least three days before and exclusive of the day of meeting.

24. A party to a Reference who desires to appear by agent, or (where allowed) by solicitor or counsel, shall sign and file in the office of the Clerk a warrant in the form numbered 12 in the Schedule hereto.