

be separate files and a separate Registry. An apparent saving of staff often cloaks an inefficient organisation. A strengthening of the Administrative Section for these purposes appears to be necessary. In general, the provision for administration, in an organisation of such extent and varied and novel character as the Civil Aviation Directorate, appears inadequate. Unless the responsibility for administration is shouldered by the Director and he is given suitable staff to assist him, it does not appear reasonable to expect the efficient development of the organisation.

31. The functions of a Civil Aviation Directorate can be divided into three major Divisions of comparable importance, each comprising duties which are related by common characteristics and clearly separable from the duties of other Divisions. They are—

The Airways Division.

The Aircraft Division.

The Works (Civil Engineering) Division.

32. To these must be added an activity which is common to all—namely, administration, which is hardly of sufficient magnitude to rank as a Division.

33. The Works (Civil Engineering) Division has the function of constructing and maintaining aerodromes, buildings, and other works to the requirements of the Airways Division. In view of what has been said, this function should continue to be performed by the Ministry of Works. The number of Divisions required in the Civil Aviation Directorate in New Zealand is thereby reduced to two, while provision is made in the Airways Division for liaison with the Ministry of Works.

34. The work of each of the two Divisions should, we recommend, be divided between three Branches, while there should be a separate Administration Branch common to all :—

Airways Division—

Air Routes and Aerodromes Branch.

Telecommunications Branch.

Regulations and Information Branch.

Aircraft Division—

Aeronautical Engineering Branch.

Training and Licensing Branch.

Air Services and Operations Branch.

Administration Branch.

35. The Airways Division embraces all the ground services required for the operation of aircraft, and is responsible for liaison with the Director of Meteorological Services. In this Division, for convenience, is included the Regulations and Information Branch, which has general responsibilities.