

For defraying any expenses in connection with the Committee's business and correspondence, and any advertising ordered by the Committee.

For providing blotting-paper, foolscap, chalk, ink, and pens (including slate-pencils for the infants) used in the school.

Under the head of "Repairs" it shall be considered the Committee's duty,—

- (1.) To keep in good order and repair all furniture and apparatus used in the school, including gymnastic apparatus, for which the Board will take no responsibility;
- (2.) To glaze all broken windows, and to provide and fix new window-blinds and hat and coat hooks, or pegs, when required;
- (3.) To keep in repair all fastenings and hangings of doors and windows, including door handles and locks, sash-cords and fastenings, &c.;
- (4.) To keep in repair, clean, and free from birds' nests, dead leaves, or other obstruction, all gutters, valleys, spouting, and downpipes, and to refasten any loose shingles, iron, ridging, spouting, barge-boards, and flashings;
- (5.) To trim hedges, and to keep all fences (boundary-fences between the school grounds and the teacher's house or premises shall be trimmed or kept in repair, as the case may require, conjointly by the Committee and the teacher occupying the house), gates and posts, bridges and culverts, protective walls, closets and screens, asphalt or concrete paths and floors, in order and repair; to keep the school grounds tidy and level, and to clear off all gorse, broom, &c., and to comply with Road Board notices relative to same;
- (6.) To keep clean and in good order and repair all drains, channels, water tanks and stands, windmills and stands, wells, pumps, buckets, and filters;
- (7.) To provide door-mats, coal-scuttles, fire-irons, fenders, utensils for cleaning, and closet-pans, as required;
- (8.) Generally to attend to any repairs that may be needed for the good order and preservation of the school buildings and premises.

The Committee shall also report to the Board if the teacher fails to fulfil his agreement to keep the teacher's house and premises in good order. If the teacher occupying the house be a mistress, the Committee shall have the scavengering done and charge her with the cost, but such charge shall not be more than at the rate of £1 per annum.

			£	s.	d.
Up to	8 (minimum per district school)	..	..	8	0 0
9	20 (increasing by 10s. per head)	..	..	14	0 0
21	40 " 7s. 6d. "	..	..	21	10 0
41	150 " 5s. "	..	..	49	0 0
151	510 " 4s. "	..	..	121	0 0
511 and upwards	" 3s. "	..	..	121	3 0 and upwards.

SOUTH CANTERBURY EDUCATION BOARD.

Regulations for the Payment and Disbursement of the School Fund for Incidental Purposes.

1. For the purpose of meeting incidental expenses, every School Committee shall have the control of a fund called the "School Fund."

2. The School Fund shall consist of (a) regular grants for incidental expenditure made by the Board; (b) donations, voluntary subscriptions, and all other moneys which may be paid to the Committee for educational purposes.

3. The grants from the Education Board shall be applied to the following purposes: Repairing school furniture, buildings, premises, grounds, and fences; cleaning school buildings and premises; improving the school grounds; providing stationery for school use; providing such appliances as the Committee may deem necessary for educational purposes and the funds at its disposal will allow; paying expenses in connection with the Committee's meetings. No money from the Board's grants shall be spent on prizes, treats, or entertainments.

4. The grants from the Education Board shall be paid quarterly to the credit of the Committee, at such bank as they shall appoint. Moneys shall be withdrawn only by the authority of the Committee, and payments shall be made as far as possible by cheque, signed by the Treasurer and one other member appointed by the Committee.

5. Each Committee shall keep full accounts of receipts and expenditure in the books supplied by the Board for the purpose, and at the end of the year (31st March) shall make out a proper balance-sheet on the form provided for the purpose. The accounts shall be audited annually, and the books shall at any time be open to inspection by the Secretary of the Board. The balance-sheet, books, and vouchers must be sent to the Education Office for audit not later than the 5th April each year.