

PLATE II.

The Accountant,
General Post Office, Wellington.

Please arrange for the payment of the enclosed accounts as scheduled hereunder. Advice to payees (where required) may also be enclosed.

PAY LIST NO. 989

Date	Paying Office	Voucher No.	Amount	Account No.	General Account	Payee's Name	Voucher returned
	Maerterton		6	302	Wills 1	Hartl B.	
	Grey-mouth		20	1378		Barnet P.	
	Hawera		6 6	1142		Burns R.	
	Levin		2 2 2	1467		Dylton A.	
	Gleborne		39 12 6	1612		Anderson Z.	
	Nelson		4 2 11	1732		Becker John	
	Invercargill		1	1904	Wills 2	Twist O.	
	New Plymouth		1	1991		Hallonnie W.	
	Westport		2 12 6			Vance Joseph	
	Bluff					Skimpole H.	
	Palmerston North					Smith W.	
	Stirling					Stickers B.	
	Hokitika					Harold C.	

Despatched to P.O.

Date

Date

Maerterton

Grey-mouth

Hawera

Levin

Gleborne

Nelson

Invercargill

New Plymouth

Westport

Bluff

Palmerston North

Stirling

Hokitika

302

1378

1142

1467

1612

1732

1904

1991

Wills 1

Wills 2

Hartl B.

Barnet P.

Burns R.

Dylton A.

Anderson Z.

Becker John

Twist O.

Hallonnie W.

Vance Joseph

12th November, 1914.

STATEMENT OF PAYMENTS.

PAY LIST No. 989

Date	Paying Office	Voucher No.	Amount	Account No.	General Account	Payee's Name	Voucher returned
	Maerterton		6	302	Wills 1	Hartl B.	
	Grey-mouth		20	1378		Barnet P.	
	Hawera		6 6	1142		Burns R.	
	Levin		2 2 2	1467		Dylton A.	
	Gleborne		39 12 6	1612		Anderson Z.	
	Nelson		4 2 11	1732		Becker John	
	Invercargill		1	1904	Wills 2	Twist O.	
	New Plymouth		1	1991		Hallonnie W.	
	Westport		2 12 6			Vance Joseph	
	Bluff					Skimpole H.	
	Palmerston North					Smith W.	
	Stirling					Stickers B.	
	Hokitika					Harold C.	

12th November, 1914.

TRANSACTIONS CLASSIFIED. PAYMENTS.

Date	Paying Office	Voucher No.	Amount	Account No.	General Account	Payee's Name	Voucher returned
	Maerterton		6	302	Wills 1	Hartl B.	
	Grey-mouth		20	1378		Barnet P.	
	Hawera		6 6	1142		Burns R.	
	Levin		2 2 2	1467		Dylton A.	
	Gleborne		39 12 6	1612		Anderson Z.	
	Nelson		4 2 11	1732		Becker John	
	Invercargill		1	1904	Wills 2	Twist O.	
	New Plymouth		1	1991		Hallonnie W.	
	Westport		2 12 6	2218		Vance Joseph	
	Bluff		1 1	2217		Skimpole H.	
	Palmerston North		10 17 6	2220		Smith W.	
	Stirling		10 11	2221		Stickers B.	
	Hokitika		1 5	2222	Intercity 1	Haines O.	
			6 18 1	2223		Harold C.	
Grand Forward			97 14 7				
Carried Forward			2	102 1 4			
Amount Paid			328 3 6				
Amount Due			529 3				
TOTAL			847 18				
TOTAL			5218 1 8				

Plate illustrating new method of entering Public Trust Office payments on two forms and one book at the same operation—

- (1.) Schedule of vouchers and authority for payment by the Post Office.
 - (2.) Statement of payments for use of Auditor, and recording return of vouchers after payment by Post Office.
 - (3.) Transactions Classified Book from which the Cash-book is prepared.
- Until recently the Transactions Classified Book was separately written by hand.