

Medical Officer.—

All medical questions.

The Secretary.—

General office organization.

Discipline of the clerical staff of the various Navy Office departments.

Navy Office procedure.

Recommendations for appointments and promotions of the Civil staff in the Navy Office.

Correspondence.

NOTE.—Routine papers, as defined below, will be disposed of by the Secretary :—

- (a.) Such papers as require intermediate action or reference to render them sufficiently complete for decision by the Board.
 - (b.) Such as do not include some new principle, establish a precedent, or occasion expense not provided for under existing regulations.
 - (c.) Such as do not involve any point of discipline, or affect the movements or orders to a ship.
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