PRINTING AND STATIONERY DEPARTMENT.

Receipts and Payments Account for the Year ended 31st March, 1922.

Receipts.	£	s.	d.
To Sundry debtors	236,513	16	10
Publications	1,793	14	4
Publishing	898	8	5
Sale of machinery	695	0	0
Sale of waste products, &c. ..	104	14	3
Sale of old typewriters	97	11	5
Sundries	294	0	2
	£240,397	5	5

Payments.	£	s.	d.
By Salaries	90,398	18	8
Wages	28,023	15	3
Overtime	693	11	2
Cost-of-living bonus	2,321	5	5
Stationery	77,095	0	5
Stores	5,884	3	4
Freight	9,675	17	0
Machinery	7,727	2	3
Type and printing material ..	35	4	9
Monotype extras	235	16	7
Monotype metal	31	1	3
Fuel, gas, &c.	2,706	15	11
Water-supply	124	13	0
Medical services	146	3	0
Office equipment	76	0	2
Postage, telegrams, and exchange ..	3,056	16	5
Telephone-exchange subscriptions ..	75	3	3
Refund of amounts paid	14	13	9
Window-cleaning and rubbish removal	144	17	0
Proportion of rent, High Commissioner's Office	150	0	0
Repairs and upkeep motor-van ..	88	15	8
Charwomen, messengers, &c. ..	1,426	14	0
Contingencies	45	3	6
Balance to Treasury Adjustment Account	10,219	13	8
	£240,397	5	5

Trading Account for the Year ended 31st March, 1922.

Dr.	£	s.	d.	£	s.	d.
To Paper and materials—						
Stock at beginning	66,080	8	0			
Add purchases ..	62,341	2	11			
	128,421	10	11			
Less stock on hand, 31/3/22	38,167	5	7			
				90,254	5	4
Stationery—						
Stock at beginning	8,569	10	8			
Add purchases ..	30,246	10	11			
	38,816	1	7			
Less stock on hand, 31/3/22 ..	12,690	8	4			
				26,125	13	3
Salaries and wages (manufacturing)	107,164	3	9			
Salaries and wages (Stationery Department) ..	4,368	7	1			
				111,532	10	10
Freight (inward)				5,197	15	10
Lighting (proportion) ..				206	0	6
Power and water				1,621	8	1
Fuel				585	12	8
Balance to Profit and Loss Account				35,284	14	3
				£270,808	0	9

Cr.	£	s.	d.	£	s.	d.
By Sales—						
Manufacturing ..	228,209	18	1			
Stationery ..	33,406	19	4			
Publishing ..	3,780	15	4			
				265,397	12	9
Discounts received ..				136	8	0
Work in progress				5,274	0	0
				£270,808	0	9

Profit and Loss Account for the Year ended 31st March, 1922.

Dr.	£	s.	d.
To Repairs to buildings and plant ..	1,392	0	2
Office salaries	5,334	1	1
Wages—Charwomen, messengers, &c. ..	2,844	17	8
Postages and telegrams	1,371	6	7
Freight outward	853	17	0
Insurance	699	19	0
Exchange	2,000	15	4
Discount allowed	41	0	5
Telephone rentals	75	3	3
Medical services	146	3	0
Audit fee	50	0	0
Office expenses	370	4	11
Sundry charges	312	15	1
Lighting (proportion)	20	0	0
Proportion rent, High Commissioner's Office	150	0	0
Interest on capital	10,097	12	9
Depreciation on buildings and plant	2,685	3	0
Bad debts reserve	100	0	0
Balance carried down	7,904	6	2
	£36,449	5	5

Cr.	£	s.	d.
By Balance from Trading Account ..	35,284	14	3
Storage and handling stationery for other Departments	613	9	4
Commission on sale of publications, &c.	315	1	10
Rent receivable	236	0	0
	£36,449	5	5
By Balance brought down	£7,904	6	2