

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1938.

<i>Receipts.</i>				<i>Payments.</i>			
	£	s.	d.		£	s.	d.
Sundry debtors	278,755	3	7	Salaries	79,090	14	2
Publications	3,038	8	10	Wages	50,978	8	0
Sales—				Allowances to officers performing higher duties ..	448	11	0
Paper	0	4	0	Overtime	7,358	6	9
Stationery	10	9	7	Purchases—			
New typewriter	16	0	0	Paper, stationery, &c.	104,936	5	3
Second-hand typewriters ..	25	11	11	Stores, &c.	9,536	14	2
Stores	1	4	1	Freight, cartage, insurance, &c.	15,268	17	2
Waste products	52	3	2	Machinery (new and repairs to)	1,535	17	3
	105	12	9	Type metal	569	17	2
Refunds—				Type and printing material	15	3	2
Salaries and wages	339	16	4	Monotype extras	169	7	9
Exchange	3	8	0	Fuel, gas, power, light, and water	2,350	19	11
Freight	3	0	4	Medical services	36	13	7
Postages	29	3	6	Office equipment, &c.	173	5	7
Stationery	0	6	0	Postages and telegrams	1,209	19	11
Paper	14	12	2	Telephone services	117	6	0
	390	6	4	Window-cleaning, rubbish-removal, &c. ..	76	17	7
				Proportion of rent, &c., High Commissioner's Office ..	320	0	0
				Wages—Cleaners, watchmen, &c.	1,546	1	4
				Proportion of cost of messengers' uniforms ..	8	0	0
				Audit fee	150	0	0
				Repairs to premises	278	7	2
				Rent of storage space	129	16	4
				Maintenance of fire-alarms	4	16	5
				Contingencies	10	7	11
				Grant in lieu of leave of absence	27	18	4
				Refunds to Departments for publications, &c., sold ..	3,129	8	7
				Balance to Treasury Adjustment Account ..	2,811	11	0
	£282,289	11	6		£282,289	11	6

TRADING ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1938.

<i>Dr.</i>	£	s.	d.	£	s.	d.	<i>Cr.</i>	£	s.	d.	£	s.	d.
Paper and materials—							Sales—						
Stock at beginning	36,892	3	6				Manufacturing	225,611	9	2			
Add purchases	75,680	9	2				Less work in progress, 31st						
	112,572	12	8				March, 1937	13,547	7	4			
Less stock on hand, 31st March, 1938	54,071	1	5	58,501	11	3		212,064	1	10			
Stationery—							Add work in progress, 31st						
Stock at beginning	9,290	0	10				March, 1938	12,700	0	7			
Add purchases	52,367	8	11					224,764	2	5			
	61,657	9	9				Stationery	58,071	17	5			
Less stock on hand, 31st March, 1938	16,473	2	11	45,184	6	10	Publications	6,664	17	11			
Publications—							Typewriters	14,647	11	8	304,148	9	5
Stock at beginning	12,433	1	11				Discounts received				432	8	7
Add purchases	2,450	4	8										
	14,883	6	7										
Less stock on hand, 31st March, 1938	10,670	11	1	4,212	15	6							
Typewriters—													
Stock at beginning	1,537	5	11										
Add purchases	11,796	10	5										
	13,333	16	4										
Less stock on hand, 31st March, 1938	80	10	5	13,253	5	11							
Wages (productive)	91,087	18	1										
Wages (establishment)	27,104	1	4										
Wages (Stationery Office) ..	8,748	10	0										
Freight (inward)	10,749	2	9										
Lighting (proportion)	591	1	0										
Power	692	1	1										
Fuel	702	8	3										
Water	173	6	0	139,848	8	6							
Balance, transferred to Profit and Loss Account				43,580	10	0							
				£304,580	18	0					£304,580	18	0